

TOWN OF WEST BOYLSTON
JOINT MEETING OF THE
FINANCE COMMITTEE
and the
CAPITAL INVESTMENT BOARD

Minutes of Meeting held October 10, 2007

Upon notice duly given and quorum present, a joint meeting of the Finance Committee and the Capital Investment Board was convened at 6:45 p.m. on October 10, 2007. Members in attendance: Ray Bricault, Chris Berglund, Patrick Crowley, Paul Bohannon, Mychelle Phillips, Aaron Goodale and Patricia Altomare. Guests: Leon Gaumond and Allen Phillips

The first order of business was a review of the minutes of the previous meeting. Upon discussion and upon motion duly made by Ray Bricault and seconded by Patrick Crowley, it was **VOTED**: To approve the minutes of the Finance Committee's Meeting of September 26, 2007. Likewise, upon discussion and upon motion duly made by Patrick Crowley and seconded by Patricia Altomare, it was **VOTED**: To approve the minutes of the Capital Investment Board's meeting of September 26, 2007.

Chris Berglund then brought the Committees up to date regarding the Tivnan Drive Project. He went to an informational meeting and advised the meeting that the company has financial backers but that they will create a deal with the Town and then firm up the deal with their investors. It appears it is a knowledgeable group.

Mr. Gaumond advised the Committees that he believes we can fund the upcoming Town Meeting's requests without using free cash. A little over \$79,000 was freed up from the budget. Health insurance didn't cost as much as expected and freed up \$40,000 of the \$79,000.

The Committees then proceeded to review the Warrant Articles for the upcoming Town Meeting. Article 6 – Authorization to Appropriate Funds to the Board of Health. After discussion and upon motion duly made by Patricia Altomare and seconded by Mychelle Phillips, the Finance Committee unanimously, **VOTED**: To recommend approval of Article 6 of the Warrant.

Article 7 – Authorization to Appropriate Funds Subject to Receiving a Grant to Construct a Playing Field. We have been advised that the Parks Department is going to pull this Article because they're not going to hear regarding the grant in a timely fashion.

Article 8 – Authorization to Appropriate Funds for Parks Related Safety and Repair Items. It was noted that none of the repairs are considered capital expenditures. Thus, after discussion and upon motion duly made by Mychelle Phillips and seconded by Ray Bricault, the Finance Committee unanimously, **VOTED**: To recommend approval of Article 8 of the Warrant.

Article 9 – Appropriate or Transfer Funds to the School Department Budget. It was noted that 2 students that were unknown at budget planning time have been added to our costs. This is money that must be spent per State mandates and thus if the funds are not obtained at this time, the school department will have to take the money from some other line item of their budget. Mr. Gaumond requested that this Article be moved to fall under Article 23 (which authorizes modifications to the 2008 budget) thus, this sum would be added to the School Department's base budget for next year. After

discussion and upon motion duly made by Ray Bricault and seconded by Paul Bohnson, the Finance Committee unanimously **VOTED**: To recommend approval of this Article either as a free-standing Article or as incorporated into Article 23 of the Warrant.

Article 10 – Authorization to Appropriate Funds to the Community Preservation Committee. After discussion and upon motion duly made by Patricia Altomare and seconded by Ray Bricault, the Finance Committee unanimously, **VOTED**: To recommend approval of Article 10 of the Warrant.

Article 11 – Authorization to Expend Funds from the Capital Investment Fund to Fund Capital Equipment. Two requests were considered. The first is a request by the School Department for approximately \$26,700 to install a fuel tank monitoring system and the second request is also from the School Department for \$17,000 to install a flame-retardant drop ceiling. Both requests are as a result of a recent fire inspection. However, at the time of this meeting, it was unclear as to whether the School Department was still going to make its request for the drop ceiling. Thus, after discussion and upon motion duly made by Ray Bricault and seconded by Patricia Altomare, the Finance Committee unanimously **VOTED**: To recommend approval of the expenditure of \$26,700 for the installation of a fuel tank monitoring system and to vote relative to the drop ceiling at our next meeting if necessary. Likewise, after discussion and upon motion duly made by Aaron Goodale and seconded by Patrick Crowley, the Capital Investment Board unanimously, **VOTED**: To recommend approval of the expenditure of \$26,700 for the installation of a fuel tank monitoring system and to vote relative to the drop ceiling at our next meeting, if necessary.

Article 12 – Authorization to Appropriate Funds for the Replacement of Ambulance 2. It was noted that Ambulance 2 needs approximately \$10,000 in repairs and that it is 13 years old and thus, it seems prudent to replace rather than repair this ambulance. It was then noted that the Fire Department has set aside \$75,000 from last year's ambulance receipts specifically for the purpose of purchasing a new ambulance. The discussion then centered around whether the Fire Department could use its 2008 ambulance receipts in addition to the \$75,000 they have on-hand presently to purchase this ambulance. However, the Committees were uncertain as to whether the 2008 receipts were accessible. Thus, after further discussion and upon motion duly made by Aaron Goodale and seconded by Patrick Crowley, the Capital Investment Board, unanimously, **VOTED**: To pursue with Leon Gaumond whether the 2008 ambulance receipts were accessible and if so, to recommend that those receipts be utilized for the purchase of new ambulance and if the receipts are not so accessible to authorize a sum up to the amount of \$90,000 be appropriated from the Capital Investment Fund to be used along with the ambulance receipts already on-hand for the purchase of a new ambulance. Accordingly, the Finance Committee, after discussion and upon motion duly made by Patrick Crowley and seconded by Patricia Altomare, with Ray Bricault and Mychelle Phillips abstaining, **VOTED**: To endorse the outcome of the above noted Vote by the Capital Investment Board.

After further discussion, and upon motions duly made and seconded, the Finance Committee unanimously **VOTED**: To recommend approval of the following Articles of the Warrant.

Article 21 – Authorization to Pay Bills From a Previous Fiscal Year.

Article 24 – Authorization to Rescind Previously Voted Debt Authorities.

Article 25 – Authorization to Transfer Money from the Sewer Enterprise

Article 26 – Authorization to Enter into a Long-Term Lease for Trash Disposal Services.

The next order of business was to briefly review the Tivnan Drive Project contract. Selectman Allan Phillips was present to informally answer some questions but since the Committee members had just received the contract, the Chair recommended that we review the contract at our convenience and send

questions to him. Mr. Bricault will then forward our questions and concerns to the Board of Selectmen and Mr. Gaumond.

There being no further business to discuss, and upon motion duly made by Ray Bricault and seconded by Chris Berglund, the joint meeting of the Finance Committee and Capital Investment Board was adjourned at 8:45 p.m.

Respectfully Submitted,
Patricia Altomare, Clerk
Finance Committee
Capital Investment Board